



## **Associate Pastor of Worship Position Description**

### **Job Qualifications and Proposal**

1. Anyone who is called to serve as an Associate Pastor at Mission Covenant Church (MCC) must be a whole-hearted Christian whose life is being conformed to the likeness of Christ and shows evidence of being called to Ministry.
2. Anyone who is called to serve as an Associate Pastor at MCC must be in agreement with the Statement of Faith of The Evangelical Covenant Church.
3. Anyone who is called to serve as an Associate Pastor at MCC must be in agreement with the Philosophy of Ministry of our Lead Pastor.
4. Anyone who is called to serve as an Associate Pastor at MCC must also agree with MCC's Philosophy of Ministry.
5. A long-term commitment to Mission Covenant Church's ministry is desirable.
6. Knowledge of computer systems including, CCLI SongSelect, ProPresenter, Apple Mac Environment, Microsoft Office Suite and Google Office Suite is desirable.
7. A Bachelor's Degree or higher in ministry, music, or related field is preferred.
8. Previous experience in leading worship is desired.

### **Responsibilities**

#### **Worship**

- Promote congregational worship
- Plan and schedule worship/song services
- Recruit and schedule Worship Team members
- Recruit and schedule special music
- Lead worship/song services
- Attend approved seminars/training relating to worship
- Assist in leading special services

### **Minister of Missions/Evangelism**

- Participate as a member of the Mission Board
- Assist in the promotion of missions and evangelism at MCC including scheduling our monthly moment for missions and annual mission worship service
- Assist with maintaining partnerships with established missionary organizations and individuals
- Help recruit, train and lead periodic home and cross-cultural mission trips
- Assist the Diaconate with local service projects
- Visit mission fields supported by MCC whenever possible
- Lead any participants of MCC at URBANA Missions Conferences

### **Audio/Visual Ministry**

- Supervise the A/V Technical Support staff person
- Oversee the A/V budget alongside our A/V Technical Support staff person
- Assist in Audio/Visual Ministry as needed

### **Pastoral Assistant**

- Attend weekly pastoral staff meetings
- Attend Elders' meetings
- Perform visitations as needed
- Teach Confirmation
- Teach Mission 201
- Any other items deemed necessary

### **Facilities Coordinator**

- Approve building use for special events

### **Other**

- Annually submit a budget request for the worship and Audio/Visual ministries
- Submit a written report to all Council and Membership meetings